

TOWN OF MANCHESTER-BY-THE-SEA
Notice of Meetings of Town Departments and all Town Boards
As required by Chapter 30A, G.L.

NAME OF DEPARTMENT OR BOARD
Library Trustees

DATE/DAY OF MEETING

TIME: 1/24/2020, 9 AM

LOCATION: Library Ref. Room

Anticipated topics:

A. Call to order

1. Minutes of December 19, 2019 meeting
2. Director's report-monthly activities, meetings, staffing
3. YA position-posting
4. Cape Ann Reads-update on publisher
5. Building & Grounds –fireplace repair
6. Archives-2020 plans
7. Friends –Wishlist updates
8. Technology-Children's Rm, Director PC installation, Print station update
9. April event planning: National Library Week, Volunteer Month
10. Policies-Trustees review
11. Foundation-Jan 9 meeting update
12. ADA –Town work w Institute for Human Centered Design
13. 1623 Studio request

B. Adjournment

Next meeting-Friday, January 24, 9 AM

Received by the Town Clerk

Date: January 21, 2020 at 1:45 PM

Town Clerk Signature *Adelle Ardolino*

Board Member *Sara Collins*