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THURSDAY OCTOBER 28, 2021  
10AM

## Manchester-By-The-Sea

### Meeting Posting

Notice of Public Meeting – (As required by M.G.L.Ch.30A §18-28)

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**COMMITTEE/BOARD NAME:** Manchester Conservation Commission  
**DATE:** Tuesday, November 2, 2021  
**TIME:** 6:30 P.M.  
**LOCATION:** Virtual Meeting

**Join the online meeting:**

<https://us06web.zoom.us/j/81961209515?pwd=QmxFb2ZZOWZsQ0lsUmVQNINRcWZydz09>

**Meeting ID:** 819 6120 9515

**Passcode:** 928153

**One tap mobile:** +16465588656,,81961209515# US (New York)

**Dial by your location:** +1 646 558 8656 US (New York)

### AGENDA

**I. Call to Order / Welcome**

**II. Requests for *de minimis* Change**

1. 6 Putnam Court (map 50, lots 31 & 49) – DEP File #39-0833 - replace a retaining wall within Riverfront Area, Inland Bank, Bordering Vegetated Wetland (BVW), Land Under Waterbodies, Bordering Land Subject to Flooding, Riverfront Area, 100-Foot Buffer, 50-foot No Build Zone, and 30-foot No Disturb Zone Buffers to Inland Bank and BVW – Fletcher Boyle  
New

**III. Requests for Certificates of Compliance**

1. 2 Brookwood Road (map 25, lot 1) – DEP File #39-0375 – driveway construction and culvert replacement within the 100', 50' No Build Zone, and 30' No Disturb Zone Buffers to Bordering Vegetative Wetland and Intermittent Stream - Brookwood School  
New
2. 1 Brookwood Road (map 25, lots 1 & 4) – DEP File #39-0384 – demolition and construction of an addition within the 100', 50' No Build Zone, and 30' No Disturb Zone Buffers to Bordering Vegetative Wetland and Intermittent Stream - Brookwood School c/o Cotton Damon  
New
3. 1 Brookwood Road (map 25, lot 1) – DEP File #39-0682 - additions to the elementary school, improve parking & landscaping within the 100', 50' No Build Zone, and 30' No Disturb Zone Buffers to Bordering Vegetative Wetland and Intermittent Stream - Brookwood School  
New

**IV. Recess for Public Hearings under Wetlands Protection Act and Local Wetlands By-Law**

**V. Requests for Determination of Applicability**

1. 13 Tucks Point Road (map 22, lot 19) 2021-0016 – to replace a portion of existing gravel forecourt & driveway with cobblestone within the 100-foot and 50-foot No Build Zone Buffers to Coastal Bank – Ann W. Harrison  
*New*
2. 44 Norwood Avenue (map 50, lot 21) 2021-0015 – for selective tree removal within Riverfront Area Resource, Bordering Land Subject to Flooding, and the 100-foot Buffer to Bordering Vegetated Wetlands – Lucas Noble  
*New*

**VI. Notices of Intent**

1. 14 Highland Avenue (map 26, lot 42) DEP File #39-0860 – construction of a single-family dwelling within the 100-foot Buffer to Bordering Vegetated Wetland – Builders by the Sea, LLC  
*Continued from 10/12/21*
2. 189 – 193 School Street (map 38, lots 25, 15, & 14) DEP File #39-0861 - for construction of a church building and a future accessory building with associated parking, sidewalks, drainage system, and landscaping within Riverfront Area Resource and 100-foot Buffer to Bordering Vegetated Wetland – Alden Drake, Cornerstone Church  
*Continued from 10/12/21*
3. 225 Summer Street (map 10, lot 14) DEP File #39-0XXX - installation of an on-site drainage system within the 100-foot, 50-foot No Build Zone, and 30-foot No Disturb Zone Buffers to Bordering Vegetated Wetland – Emily & Edward Snyder  
*New*

**VII. Reconvene Regular meeting**

**VIII. New/Other Business**

1. New: Other...Discussion or Action Items Related to Commission Business
  - Discussion – 0 School Street 40B Filing update
2. New: Review of Letter Permits / Tree Permits Issued by Agent...If Any
3. New: Expenditure Approvals...If Any
4. Cont: Violations / Enforcement Orders
  - 38 School Street – unpermitted patio construction in Riverfront Area Resource
  - 4 Woodholm Road – unpermitted fence installation in Riverfront resource Area (Inland Bank)
  - 2 Woodholm Road – unpermitted tree removal within Riverfront Resource Area

**IX. Orders of Conditions (if hearing is closed tonight)**

**X. Approval of Minutes (as available)**

**XI. Adjournment**

**Next Meeting – 11/23/21**