



## Manchester-By-The-Sea

**Board/Committee: Manchester Cultural Council**

**Day & Date: Wednesday, March 2<sup>nd</sup>, 2022**

**Time: 7pm**

**Location: VIRTUAL**

---

---

### MEETING MINUTES – MARCH 2<sup>ND</sup> 2022

Attendees: Ashling Reilly (Chair), Margaret Maher-Sheehan, Karen Dolan, Chris Munkholm and Lisa Watt-Bucci.

Scribe: Ashling Reilly

#### AGENDA

1. Review Minutes from last meeting
2. Welcome our new members
3. Finalize budget allocation 2022
4. Discuss how to announce successful grantees to the community
5. Other business

#### MEETING MINUTES

1. Minutes approved
2. The Council welcomed our two new board members- Karen Dolan and Chris Munkholm. Thank you for volunteering your time and joining us on the Manchester Cultural Council.
3. After review of accounts and reconciling 2020 and 2021 grantees extensions and reimbursements for the events that did not take place due to Covid in 2021 and 2020, there is a budget deficit in the amount of \$2,008.09. Thereby, reducing budget from \$5,000 to \$2,992, to be distributed to applicants of record.

After a Council vote it was decided that a fair rationale for finalizing grantees figures for 2022 would be to reduce all amounts by 40% previously agreed (as budget is reduced by approx. 40%), and split balance of \$8.00 to the two largest grantee's funds awarded.

Final Budget and Grantee Awards:

Applicant	Request	Award	Discussion points
Cape Ann Symphony	\$800	\$210	Large organization w/multiple funding sources.
Cantemus Chamber Chorus	\$300	Declined	Out of local region

Family Diversity & Manchester Public Library	\$300	\$90	Second discussion produced partial funding. Reservation based on questions about materials.
Friends of Manchester-Essex Performing Arts	\$1000	\$596	Unanimous support
Duo Pianists	\$825	Declined	Out of local region
Manchester Essex Diversity Council	\$500	Declined	Questions about materials and training strategy.
Five Ponds Writers Festival	\$250	\$150	Unanimous support
Songs and Stories	\$650	Declined	Grantee missed application mandate
Patton Homestead	Withdrew		Awaiting event information from D.C., will reapply next year.
Sculpting Self, Cape Ann Museum	\$3000	\$620	Unanimous support
Widborne Singers Rockport Music	\$1200	\$540	Unanimous support
The Delvena Theatre	\$585	\$351	Strong support for MBTS Council on Aging
Trail Mix Summer Reading	\$525	\$240	Strong support for Manchester Public Library
Seaside Garden Club	\$325	\$195	Unanimous support
Totals:	\$10,260	\$2,992	

3. Council member Margaret Maher-Sheehan volunteered to write press release announcing successful grantees to the community for 2022. Once written, Margaret will circulate the Council members for final review. Final press release to be sent to The Cricket. Margaret Maher-Sheehan will also upload press release on our Council website and forward to the Town Hall for announcing on both our Town website and Town Facebook page. The Council will also promote each of the successful grantee's events on our own Facebook page prior to each event so there is increased community awareness of the event.

5. Other business: it was discussed that our next meeting will review vacant positions within the Cultural Council that include; Co-chair and Secretary.

**Received by the Town Clerk**