

Manchester Board of Health

Meeting Minutes

Thursday, April 29, 2021

Virtual Meeting

Members present:

Paula Filias, Dr. Tonya Colpitts, Peter Colarusso, Joan Cottler

Members absent:

Dr. Martin Hahn

Also present:

Greg Federspiel

Paula Filias called the meeting to order at 8:35 a.m. She stated that while waiting for the nurse to call in to the meeting, she would proceed to the Seasonal Licensing and Inspection Updates.

Seasonal Licensing and Inspection Updates

Ellen Lufkin provided the following information to the Board.

Seasonal Food Licenses

License applications and reviews as well as inspections are being conducted and scheduled for All seasonal food license holders including: Captain Dusty's, Manchester Bath and Tennis, Singing Beach Club, Singing Beach Canteen, and Essex County Club. Reopening inspections have Also been scheduled for establishments closed during the pandemic.

Pool Licensing & Inspections

License applications and reviews as well as inspections are being conducted for the pools at the Manchester Athletic Club, Manchester Bath and Tennis Club and the Essex County Club.

Building permit plans were reviewed and approved for a new kiddie pool at the Manchester Athletic Club. It was noted that the approval was granted subject to a satisfactory preopening inspection by the pool inspector.

Seasonal Beach Water Testing

Testing is scheduled to resume at all six Manchester beaches on May 25th, to provide clear testing prior to the Memorial Day weekend.

Camp Licensing and Inspections

Camp license applications are due to be submitted to the Board of Health office this week. Manchester Sailing has submitted a portion of their paperwork. Both Brookwood and the Manchester Athletic Club have made a decision to not operate their recreational camps for the 2021 summer season.

Housing Inspection(s)

Housing Inspector Bobbie Cody has completed an inspection and requested repairs to property located on Forster Road in Manchester.

Public Health Nurse Position

Mr. Colarusso reported that he, along with Dr. Hahn, and Nurse Ciccone had reviewed applications submitted for the position of Public Health Nurse. Mr. Colarusso stated that they found one candidate, Nurse Pamela Crehan better qualified than the others and decided to interview her.

Mr. Colarusso noted that Ms. Lufkin recused herself from the review and decision making related to the hiring of the Public Health Nurse. He referred to Dr. Hahn's prior email, read aloud by Ms. Filias, attesting to the qualifications of candidate Crehan. He added that he, Dr. Hahn, Mr. Federspiel and Nurse Ciccone were all in agreement that Nurse Crehan was best suited for the position and as an added benefit was also flexible with her workdays and hours.

In response to Mr. Colarusso's question regarding an equal transfer of funds from the Board of Health Professional services line item to the Public Health Nurse line item, to allow for a

competitive hourly rate for the position, Mr. Federspiel replied that he would seek approval for that equal transfer of funds at the Finance Committee meeting this week.

Ms. Filias made a motion to offer the position of Public Health Nurse to Nurse Pamela Crehan.

Ms. Cottler seconded the motion and all members voted unanimously in favor.

Ms. Filias, yes

Ms. Cottler, yes

Dr. Colpitts, yes

Mr. Colarusso, yes

Coronavirus Updates

In the absence of the Public Health Nurse, Ellen Lufkin provided the following Coronavirus updates:

Manchester case numbers

231 coronavirus cases to date

6 currently active coronavirus cases

Ms. Lufkin noted that while the numbers had increased, the current numbers included family members in one household, rather than individual cases spread over many homes.

Coronavirus Complaints

Ms. Lufkin said that the Food Inspector Bobbie Cody was working with the American Legion to address changes to management and compliance with Coronavirus restaurant standards that require food service at time of beverage service. A fine related to a violation of that standard will be issued to the Legion next week. A new manager and event coordinator has been identified for the site and Ms. Cody will be meeting with her next week to review her plans for the Legion site.

School Reopening

Dr. Colpitts informed the Board that the High School is now back for in person learning.

She also noted that the school district is following the C.D.C. guidance on 3' separation between students.

Governor Baker's New Coronavirus Order Updates

Ms. Lufkin provided the Board with the details on Governor Baker's April 27th announcements, including the following:

- April 30
Modified Face Covering Order
- May 10
Large Venue capacity increase to 25%

Large outdoor events after safety plans submitted to local BOH.

Sports tournament allowances

Singing indoors with distancing
- May 29
Gathering limits increase to 200 indoors and 250 outdoors.
Street festivals, parades, etc. at 50% of previous capacity and after safety plans submitted to local BOH.
Bars, breweries, beer gardens, wineries, etc. subject to restaurant rules with seated service only, 90-minute limit and no dance floors
Table size set to 10
Eliminate requirement that food be served with alcohol.
- August 1
Remaining industries will be permitted to open.
Capacity to increase to 100%

Ms. Lufkin noted that the changes are subject to re-evaluation based on vaccine distribution and public health data.

At 9:08 a.m. Ms. Filias made a motion to adjourn the meeting. Ms. Cottler seconded the motion. Members, voted unanimously to adjourn the meeting.

Ms. Filias, yes

Ms. Cottler, yes

Dr. Colpitts, yes

Mr. Colarusso, yes

Meeting adjourned at 9:08 a.m.

As submitted,

Ellen Lufkin

Administrative Assistant

Approved by the Board of Health on May 13, 2021