

MANCHESTER-BY-THE-SEA
ADA Advisory Committee Minutes
June 8, 2023

Members Present: Lisa Bonneville, Beth Heisey, Laurie Werle and Gretchen Wood
Members Absent: none
Others Present: none

Beth Heisey called the meeting to order at 4:00 p.m. with four members being present. There were no others present so there were no public comments.

September 29, 2022 Meeting Minutes

Lisa moved to approve the September 29, 2022 meeting minutes as submitted. Laurie seconded the motion and it passed unanimously on a roll call vote.

Discussion: (Continued) Possible Location for Accessible Drop-off Mailbox

At the last meeting, it was noted that the accessible drop-off mailbox located on Church Street is no long viable because the one way direction on Church Street was changed a while ago. Now the mailbox drop-off is on the passenger side of the car which doesn't allow for accessible in-car drop off by the driver. At that meeting, the Committee agreed to bring this issue back to this meeting for further discussion. There were a few locations discussed after which Gretchen moved to request an accessible drop-off mailbox be installed at a Coach Field Driveway location. Laurie seconded the motion and it passed unanimously. Beth said she would contact the Town Administrator's Office to find out the process.

Discussion (Continued): Handicap Parking Within the Area of the Library and Downtown

Beth reported that the DPW has installed an HP sign at the handicap parking space on Central Street near the entrance to Church Street but the street painting hasn't been done. The DPW reported they will do the painting at the same time they are repainting the crosswalks which they plan to do later this month.

Other Business

Lisa said she had concerns about the Pine Street Field project and suggested the Board meet at the site with DPW Director Chuck Dam and Town Engineer Nate Desrosiers. There was not a time that the Board could meet in the near future so Lisa said she would meet with them and report back to the Board.

There was discussion of how to avoid these oversights on future town projects. Beth said there was an upcoming Town Governance Meeting that she planned to attend and she would ask that the ADA Committee be included in future projects that would be applicable to ADA access issues.

At 4:50 p.m., Laurie moved to adjourn. Beth seconded the motion and it passed unanimously.

Respectfully submitted,
Elizabeth Heisey

Elizabeth Heisey

APPROVED:

9/27/2023