



MANCHESTER-BY-THE-SEA

BOARD OF ASSESSORS • TOWN HALL

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Board of Assessors Open Session Meeting Minutes June 15, 2023

The meeting was called to order by Mr. Logue at 5:30 p.m. The hybrid meeting was held in Room 7. Members of the Board Louis Logue, Jeff McAvoy, and Principal Assessor Branciforte were present. Board Member Rob Beatty was absent. Roll call: Louis Logue, Chairman. Jeff McAvoy, Board Member.

Minutes from the May 11, 2023, Open Session meeting were reviewed. Mr. Logue made a motion to accept the minutes as presented. Mr. McAvoy seconded the motion with both in favor.

Sales report for May 2023 was discussed.

Monthly report for May 2023 was reviewed.

CST Technology project was briefly discussed. Ms. Ware, Interim Town Planner, requested from Ms. Branciforte a projected assessed figure for this project. Ms. Branciforte requested hard and soft costs from Ms. Ware, in order to calculate a projection. We are still waiting for those figures.

Chairman of the BOA Nomination was tabled.

GIS Update. Ms. Branciforte stated the transition to CAI from AppGeo is going well. We should be fully transitioned by July 1, 2023.

Preliminary FY2024 Billing File. Mr. Logue and Mr. McAvoy reviewed and signed the Warrants to Collect and State forms, as presented by Ms. Branciforte.

The next BOA meeting is scheduled for Thursday, July 13, 2023, at 5:30PM.

At 6:01p.m. Mr. Logue made a motion to adjourn the Open Session and enter Executive Session. Mr. McAvoy seconded the motion with both in favor.

Executive Session called under MGL 30A, section 21 sub-section (a) sub-sub section (7) to discuss non-public records MGL Chapter 59: minutes from May 11, 2023, meeting, motor vehicle and boat abatements (if any), motor vehicle/boat denials (if any), FY23 senior exemption applications (if any), FY23 RE/PP abatement applications (if any). Mr. Logue motioned to enter the Executive Session, seconded by Mr. McAvoy. Mr. Logue stated that the Board will not reconvene to the Open Session after the Executive Session. Roll call vote: Mr. Logue: AYE; Mr. McAvoy: AYE.

Documents reviewed at the meeting:

- Minutes from May 11, 2023, Open Session meeting
- May 2023 Sales Report
- May 2023 Monthly Report
- FY2024 Warrants to Collect and State Forms

Respectfully submitted by Michelle Branciforte, MAA, Principal Assessor

APPROVED: July 13, 2023

**Board of Assessors
Executive Session Meeting Minutes
June 15, 2023**

A meeting of the Manchester Board of Assessors was held on June 15, 2023, at 6:01 p.m. in Room 7. Executive Session was called under MGL 30A, section 21 sub-section (a) sub-sub section 7 to discuss non-public records MGL chapter 59. Members of the Board Louis Logue, Jeff McAvoy, and Principal Assessor Branciforte were present. Member Rob Beatty was absent.

Executive Minutes from May 11, 2023, meeting were reviewed. Mr. Logue made a motion to accept the Minutes. Mr. McAvoy seconded the motion with both in favor. **PASSED 2-0.**

May 2023 Abatements Report was reviewed. Mr. McAvoy made a motion to accept the Report as presented. Mr. Logue seconded the motion with both in favor. **PASSED 2-0.**

At 6:23 p.m. Mr. Logue made a motion to adjourn the meeting and not reconvene to Open Session. Mr. McAvoy seconded the motion with both in favor. **PASSED 2-0.**

Respectfully submitted by Michelle Branciforte, MAA, Principal Assessor

APPROVED: July 13, 2023