



Manchester Housing Authority, Inc.

Post Office Box 608
Manchester-by-the-Sea, Massachusetts 01944-0608
Tel: (978) 526-1850 Fax: (978) 526-1604

MHA MINUTES OF BOARD MEETING July 28, 2021

Location: The Plains Community Hall, Manchester, MA 01944

Wed, July 28, 2021, 3:30 PM - 4:30 PM (EDT)

Meeting of the Manchester Housing Authority Called to Order 3:30 P.M

Roll Call: Present: Gretchen Wood - Chairman, John Kenney, Beth Heisey, Elaine Persons, and Irene Frontiero - Executive Director, Absent: Nancy Hammond

Tenant Concerns: none

- Board Vote on Minutes of the regular June 16, 2021. Beth motioned to approve them, and the motion was seconded by John, the vote was all in favor 4-0.
- Board Vote approval of monthly disbursements, Beth motioned approve and Elaine seconded the motion, vote all in favor 4-0.
- Board Vote to Accept Final Completion and payment on Project#166079 of \$11,800.16 to Woodall Construction pending receipt of the certification of compliance from the Town of Manchester. Beth motion to accept and pay final Requisition Elaine seconded the motion vote all in favor, 4-0
- Board review and Vote on Year End Certifications on Year End financial report, Approval of Top 5 Compensations report, and Certification of Compliance for State & Federal Lead Paint Law, Beth motioned to approve, and John seconded the motion, vote all in favor 4-0.
- Board discussed Nancy Hammond's resignation from the board, she is not seeking another term on the MHA Board as the state appointee. The board and ED will search for a new member.
- Beth motioned to go into Executive session and Elaine seconded the motions, and not to return to open session. vote all in favor 4-0, to discuss the search for new executive director. The board will not move forward on the search for a new Executive Director, the current ED will remain.
- Adjournment

Meeting ended. 4:40 PM

Next meeting of the Executive Board will be held on August 25, 2021. This meeting was
Canceled to September 15, 2021

Signature: Irene Frontiero