

## Manchester Bike & Pedestrian Committee Meeting Minutes

**Meeting Date: August 17, 2023**

**Location:** Virtual

**In Attendance:** David Saunders, Co-Chair, Dana Vermilye, Co-Chair, Brian Frey, and Terry Cowman

**Not in Attendance:** Sue Centner, Jay DiBioso, and Joe Beggan

**Also in Attendance:** Catherine Bilotta, Select Board

Meeting called to order at 6:35 PM

- 1) Minutes of July 19, 2023, approved by vote
- 2) Group calendar of upcoming events and deadlines reviewed
- 3) Discuss projects and determine next actions
  - a. Communication/promotion of mission, activities, and advocacy – David, Sue, and Brian
    - i. Article/communication on Sharrows being researched and drafted.
    - ii. Discussion of potential eBike and other ePowered transporters public meeting – Terry to draft proposal
    - iii. Communication plan and identification of topics/issues – sharrows and eBikes considered
    - iv. Repository of materials – not reviewed
    - v. Set topics and make schedule for distribution of articles – not set
    - vi. Banner designs and logo being reviewed and revised – Brian has provided several rounds of feedback to designers
    - vii. Library Book Group – no update
    - ix. Committee history project – draft completed and put on the Bike/Ped page on town website - Terry
  - b. Safe Routes to School programs interface – Sue and Jay
    - i. No advancement of summer or autumn plans
    - ii. Setting new parental survey for back to school
  - c. State Government interaction – Joe, Terry
    - i. Rt. 127 speed limits, sidewalks, bike lanes – MBTA bridge safety improvements - Implementation TBD with no update.
    - ii. Speed proposals to MassDOT – 127/128 – petition for speed changes on Rt. 127 and on Rt. 128 interchanges ready for MassDOT review on September 7 and SB presentation September 18
  - d. Police Department update – has requested sharrows explainer and eBike safety message (see above) - David, Brian, Joe, Terry
  - e. Grants – status and new applications - Dana
    - i. Banner covered above
    - ii. Bike2Hike and trail mapping – meeting in September with content and designer – Terry
    - iii. Bike racks – in touch with Canadian office of CORA for pricing and shipping costs

- iv. CPC proposals – discussed potential for more racks, bike maintenance stations, bike and pedestrian master plan funding
  - v. Followup with DPW on installation of crossing lights at either end of Pleasant
  - vi. Other grant applications – Cathy Bilotta suggested collaboration with Sue Croft
  - f. DPW/Town Projects – Dana, Terry, and Joe
    - i. Plans for Upper Pine, School, and Pleasant – more work with DIP Committee suggested particularly on lower Pine intersection
    - ii. Bridge/Harbor Streets intersection – no update
    - iii. Lincoln, Norwood, Brook, Vine Streets to schools – no update
    - iv. Pine Street Pleasant to Central – no update
    - v. Central Street culvert – complex project being defined
  - g. Coordination/updates with DIP, OSRC, Planning Board, MassBike, MECT, MAPC
    - i. DIPC – Dana, Terry, Joe – no update
    - ii. OSRC – Western Woods ownership and access being researched as first step toward protection and access; examining how to protect watershed around Gravelly Pond and Chabacco Woods – Terry/David
    - iii. MAPC – no update - Terry
    - iv. Planning Board – Civic Space Collaborative design proposal reviewed with comments submitted - Joe/Terry
    - v. MassBike – distributing Manchester PD video across their media!
    - vi. MECT – collaborating on trails mapping - Terry
    - vii. Trustees of the Reservation – collaborating on trails mapping – Terry
    - viii. Greenbelt – collaborating on trails mapping– Terry
    - ix. Parks & Recreation – Middle School Mountain Bike Club summer sessions are proceeding, have requested bike rack at new field - Terry
  - h. Other community, committees, and government issues related to our agenda - none
- 4) Set next meeting – 9/13/23 at 6:30PM

Meeting adjourned at 8:32 PM

Submitted by: Terry Cowman, on behalf of Manchester Bike & Pedestrian Committee  
 Approved by Vote of Committee 9/13/23