



MANCHESTER-BY-THE-SEA

BOARD OF ASSESSORS • TOWN HALL

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Board of Assessors Open Session Meeting Minutes September 14, 2023

The meeting was called to order by Mr. McAvoy at 5:30 p.m. The hybrid meeting was held in Room 7. Members of the Board Jeff McAvoy, Louis Logue and Principal Assessor Branciforte were present. Member Rob Beatty was absent. Roll call: Jeff McAvoy, Chairman, Louis Logue, Board Member.

Minutes from the August 17, 2023, Open Session meeting were reviewed. Mr. McAvoy made a motion to accept the minutes as presented. Mr. Logue seconded the motion with both in favor.

Overlay transfer memo was discussed. Mr. McAvoy made a motion to accept the memo as presented. Mr. Logue seconded the motion with both in favor.

Sales report for August 2023 was discussed.

Monthly report for August 2023 was reviewed.

The next BOA meeting is scheduled for Thursday, October 12, 2023, at 5:30PM. Principal Assessor Branciforte will confirm Mr. Beatty's availability for the next BOA meeting.

At 6:02p.m. Mr. Logue made a motion to adjourn the Open Session and enter Executive Session. Mr. McAvoy seconded the motion with both in favor.

Executive Session called under MGL 30A, section 21 sub-section (a) sub-sub section (7) to discuss non-public records MGL Chapter 59: minutes August 17, 2023, meeting, motor vehicle and boat abatements (if any), motor vehicle/boat denials (if any), senior exemption applications (if any), RE/PP abatement applications (if any). Mr. Logue motioned to enter the Executive Session, seconded by Mr. McAvoy. Mr. Logue stated that the Board will not reconvene to the Open Session after the Executive Session. Roll call vote: Mr. McAvoy: AYE; Mr. Logue: AYE.

Documents reviewed at the meeting:

- Minutes from August 17, 2023, Open Session meeting
- Overlay Memo from Town Accountant
- August 2023 Sales Report
- August 2023 Monthly Report

Respectfully submitted by Michelle Branciforte, MAA, Principal Assessor

APPROVED: October 12, 2023

Board of Assessors
Executive Session Meeting Minutes
September 14, 2023

A meeting of the Manchester Board of Assessors was held on September 14, 2023, at 6:02 p.m. in Room 7. Executive Session was called under MGL 30A, section 21 sub-section (a) sub-sub section 7 to discuss non-public records MGL chapter 59. Members of the Board Jeff McAvoy, Louis Logue, and Principal Assessor Branciforte were present. Board Member Rob Beatty was absent.

Executive Minutes from August 17, 2023, meeting were reviewed. Mr. Logue made a motion to accept the Minutes. Mr. McAvoy seconded the motion with both in favor. **PASSED 2-0.**

August 2023 Abatements Report was reviewed. Mr. McAvoy made a motion to accept the Report as presented. Mr. Logue seconded the motion with both in favor. **PASSED 2-0.**

No MV Denials were processed during the month of August 2023.

At 6:09 p.m. Mr. McAvoy made a motion to adjourn the meeting and not reconvene to Open Session. Mr. Logue seconded the motion with both in favor. **PASSED 2-0.**

Respectfully submitted by Michelle Branciforte, MAA, Principal Assessor

APPROVED: October 12, 2023