

MANCHESTER-BY-THE-SEA
ADA Advisory Committee Minutes
September 27, 2023

Members Present: Lisa Bonneville, Beth Heisey, Laurie Werle, Gretchen Wood and Caitlin Eppes
Members Absent: none
Others Present: none

Beth Heisey called the meeting to order at 4:00 p.m. and welcomed Caitlin to the Committee.

There were no others present so there were no public comments.

June 8, 2023 Meeting Minutes

Lisa moved to approve the June 8, 2023 meeting minutes as submitted. Laurie seconded the motion and it passed unanimously on a roll call vote.

Board Organization

Beth agreed to continue as Chairman of the Committee. Lisa said she would be the liaison to the DPW.

Update on Town Projects

Lisa reported on information she received from Town Engineer Nate Desrosiers on the Pine Street Field project: The field work is complete and the sidewalk/crosswalk work is nearly complete. Lisa will contact Nate to see if a railing will be placed on the sloped area of the sidewalk across from the park.

Nate had also reported:

- The Sweeney Park Field project is in the early design stage. There will be a department/committee meeting at some time in the future and the ADA Committee will be invited to participate.
- Tuck's Point Rotunda: Rotunda grades are being designed for ADA accessibility.
- Library ADA bathroom: On hold until the Trustees decide how they want to proceed. They are hoping to have a space needs analysis done but that is not budgeted yet.

Beth noted the Town Hall front door work is complete and the HP parking space on Central Street next to Church Street has been painted. She also said she had emailed the Town Administrator and DPW about an accessible mailbox location and has not heard back. She will follow up with them on this issue.

Gretchen said she would contact the Town's Communications Coordinator Tiffany Marletta to update the website and to find out if the Committee members have Town email address availability.

Strategic Plan for ADA Committee

There were a few ideas floated for an ADA strategic plan. One idea, raised by Caitlin, was to investigate an "audio to visual" system for Town Meetings. Caitlin said she would contact Town Moderator Alan Wilson to explore the options.

The Committee agreed to delve into an ADA strategic plan at their next meeting that was scheduled for 10/25/23.

At 4:11 p.m., Laurie moved to adjourn. Gretchen seconded the motion and it passed unanimously.

Respectfully submitted,

Elizabeth Heisey

APPROVED: 10-25-2023