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TOWN CLERK
MANCHESTER by the SEA

375TH ANNIVERSARY COMMITTEE MEETING

January 14, 2021  4:00 p.m.  Remote Access Meeting

Join Zoom Meeting

https://zoom.us/j/98521950322?pwd=NXJKZnVjY3JXNnNnaE5TOU9kV0NDZz09

Meeting ID: 985 2195 0322
Passcode: 952262

One tap mobile

+16465558656,,98521950322# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

I. Open Meeting - Roll Call attendance/Communications at Meeting
   Tom

II. Minutes of November 5, 2020 Meeting – Distributed Electronically
   Tom

III. 375th Anniversary Events – Reports of past events
     Organizers

   a. History of Manchester’s Meeting Houses
      i. First/Second Printing – Total 80 copies
      ii. Sales- Need to order additional copies?
   b. Illumination of Town Hall/First Parish Church/Carrillon Music
      i. December 1st to Jan 1st
      ii. Uses for projectors in future?
   c. Luminaria – Library/First Parish Church/Town Hall and Town Common
      i. Problem with the weather – Then Great Success
      ii. Costs – Any outstanding bills? All bills paid?
   d. Road Sign Auction
      i. Great Interest
      ii. Results – Any signs left for bidding?
      iii. Financials – Income/Expenses/All Bills Paid?
      iv. Donations to BOS Gift Account
      v. For plantings, trees, bushes and flowers for town beautification
      vi. Motion/Second/Vote

IV. Merchandise Sales
   a. Puzzles - 26 left in Town Hall/4 Beach Street
   b. Coffee Mugs - All are sold
   c. Manchester Meeting House Booklets ______Left in TH/5 at 4 Beach Street
d. Thanks to MHM, 4 Beach Street, Allie’s Beach Street Café, Sonja in TH, and The Laughing Gull for selling merchandise

V. Financial Report
   a. Road Sign Auction money to Town – BOS Gift Account
   b. Return Start-up money to Town $10,000.00 from 2019 Annual Town Meeting Vote
      i. Motion/Second/Vote
      ii. Letter to BOS from co-chairs
   c. Balance in 375th Celebration Account as of January 11, 2021 - ______________________
   d. Events planned and possible budgets for all - ______________________

VI. Additional Topics
   a. 375th Coin Contest – Continuing in Cricket – Thanks Erika and Paul Clark
   b. Banners at Singing Beach Circle
   c. Comprehensive Annual Financial Report FY ’20 - 375th featured on cover, inside cover and historical post cards inside the document

VII. Topics not Known to the Chair 48 hours prior to the meeting

VIII. Selection of next meeting date
   a. Wed. March 3rd or Thursday, March 4th  Decision
   b. Earlier Meeting if necessary, based on COVID 19 status

IX. Preliminary Listing of 375th +1 Events
   a. May 19, 2021 or September 22nd or 23rd, 2021 – High Tea at Sharksmouth –
      i. Plan A or modified Plan B - Discussion
   b. June 18, 2021 – Town Birthday Party/Concert – Masconomo Park
   e. TBD – Youth/Family Day at Masconomo Park
   f. Cape Ann Big Band Concert – with P&R Concert Series?
   g. Indoor/Outdoor Film Festival – Library and Masconomo Park
   h. MECT Hike Fall 2021
      i. Panoramic Photo – TBD

X. Adjourn Meeting – Thanks for your interest and effort