MANCHESTER 375TH CELEBATION COMMITTEE MEETING

AGENDA

Wednesday, March 20, 2019

1:30 p.m.

Town Hall Room # 5

I. Open Meeting/State Ethics Test Reminder

II. Approval of minutes of 2/26/19 Meeting

III. Fund Raising Report
   a. Town Quilt Puzzle
   b. 375th Calendar
   c. Auction/Fund Raiser at Essex County Club
   d. Logo – Timetable for use

IV. Activities/Programs for 375th Celebration
   a. Choices from Committee Members – Use Point system
   b. Activities/Program Schedule for 2020
      i. Put activities/programs in season(s) not specific dates
      ii. June 18, 2020 – specific date for activity – Last date for MERSD for 2019-2020
          Calendar – Fri. June 19th/with 5 snow days – Fri, June 26th (Tentative – not voted on)
   c. Committee Liaison to Activity/Program from committee
      i. People to contact/add to program group – Make the ask!!
   d. Contact Groups to Organize the Event(s) – Remember, 375th Committee in charge of
      overall program – Work within the plan of event(s)

V. Annual Town Meeting
   a. April 1, 2019 at the Memorial School at 7:00 p.m.
   b. Request for $10,000 in Article #10 – Recommended by BOS
   c. Speaker –
   d. Question - $$ left at the end of the 375th events- Returned to town in some fashion?
VI. Sharing of Contact Information – E mails within 375th Committee
   a. Discussion/Decision

VII. Election of Officers
   a. Chair or Co-Chairs – Discussion/Decision/Election
   b. Treasurer – approve bills for payment with Town Accountant

VIII. Selection of Next Meeting Date(s)
   a. Next Meeting- Tuesday, April 9, 2019 at 6:00 p.m. Rm # 5
   b. Select next one or two committee meetings/times

IX. Adjourn Meeting

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Manchester-by-the-Sea
Massachusetts
Date: March 14, 2018 Time: 9:28 AM

Adel, Assistant Town Clerk
V. Brainstorming Activities for 375th
   a. Christmas Tree Bonfire/Hot Cocoa
   b. June 18th Birthday party
   c. Film Festival at library/high school
   d. Manchester Reads- books with town ties
   e. Initial Town Meeting/Historical Reenactment of First Parish Church
   f. Historical Lecture Series at Manchester Historical Museum
   g. Event at Sharksmouth
   h. Auction-Essex County Club
   i. Festival by the Sea-added elements for 375th year
   j. Boat parade/Lighted boat parade
   k. Concert Series
   l. Kids events/Family day
   m. July 4th Parade/July 3rd Fireworks
   n. Program book/Commemorative Newspaper
   o. Manchester Paddle by the Sea
   p. Visiting Military vessels
   q. Fishing Tournament
   r. Quick Draw-artists have 2 hours to create a painting
   s. Sponsor a H.S. jazz band concert as part of the Parks & Rec Summer Series- close to June 18
   t. High Tea event (s)
   u. Gala event-Clambake at beach
   v. Nature walk
   w. Taste of Manchester

PLEASE SELECT YOUR TOP 5 ACTIVITIES FROM THE ABOVE LIST FOR THE MEETING ON WEDNESDAY, MARCH 20th

UPCOMING MEETINGS:

WEDNESDAY, MARCH 20 @ 1:30pm, MEETING ROOM #5, TOWN HALL

TUESDAY, APRIL 9 @ 6pm, MEETING ROOM #5, TOWN HALL