375TH CELEBRATION COMMITTEE MEETING

July 10, 2019                         Room # 5 Town Hall                        6:00 p.m.

I. Open Meeting – New Members- Kate Dainton
   Sue Thorne

II. Approval of Minutes – June 18, 2019 – (Distributed Electronically)

III. 375th Celebration Committee Report of BOS
   a. Monday, July 22nd- Time TBD
   b. Invitation to Committee Members
   c. Have invited Isabel Lundstrom and Parents to attend- (Logo Designer)

IV. Reports on Committee Actions
   a. Commemorative Coin
      Chris Thomas
   b. Puzzle Sales/Re-order
      Sue Thorne
   c. Music in Masconomo Concert – 7/9/19
      i. Richie’s Slush
      ii. Distribution of Draft 375th Activities Schedule
   d. Erika Brown and Paul Clark to work together to photograph 375th Activities
   e. Logo – Story in Cricket – Use of Logo as symbol of 375th
   f. Purchase of Decals/stickers for Donors?
      Sue Thorne

V. Activity Reports for January to June (Next Meeting July to December)
   a. Christmas Tree Bonfire – January 12, 2020
      Tom Kehoe
      i. MAC – Back Parking Lot – MFD and MAC on-board
      ii. Meeting with DPW Director
      iii. Sponsorships – Utopia Farms/BSA Troop# 3/MAC
   b. Family Fun Day – February 9, 2020
      Cherrie Lamphear
      i. Legion Hall
      ii. Sponsorship – Request is in – awaiting approval
   c. Story Telling Workshop/Celebrating/ Sharing Stories – Feb 9th and 18th
      Sarah Collins
      i. Library
      ii. Sponsorship – Friends of the Manchester Library
   d. Gala Event at Essex Country Club – March 7, 2020
      Sue Thorne
      i. Essex County Club
      ii. Plans for Evening
      iii. Silent Auction – People to Contact- Develop a List Tonight
      iv. ALL ASKS GO THROUGH SUE THORNE
e. Manchester Film Festival – April 2020 Carol Bender
   i. Library and Other Locations – Indoor/outdoor in the summer?
   ii. Films to be featured
f. High Tea at Sharksmouth Estate – May 21, 2020 Beth Welin
   i. Transportation to Sharkmouth – COA Vans?
   ii. Need to attract sponsors Marianne Coons
g. Town Birthday Party – June 18, 2020
   i. Location – Masconomo Park Determined? Reserve Park as Necessary
   ii. Sponsorships?
   iii. Leadership?
h. Panoramic Photo – June 21, 2020 Joe Sabella
   i. Time?
   ii. Attraction to get people at Event?
   iii. Sponsorship – Standley’s Garage – Others needed?
i. Red, White and Blue Breakfast (Rotary Club) - June 27, 2020
j. Proposal for September 2020 Family Youth Day Activity Peter Colarusso
k. Sub Committees for Events Should start to meet and continue to make plans

VI. Fund Raising – List of Companies/Organizations to Contact
a. Calendar Mike Storella
b. Sponsorship for Events – Try to work on Jan to June 2020 First - Discussion
c. Sign-up to Make the Ask – Amounts to ask for - AGAIN, DO NOT go off on your own – Be part of the Team in asking
d. Thanking Event Sponsors
   i. Need Plan for Signage at the Event
   ii. Web Site Thanks for All Event Sponsors
   iii. Social Media Thanks for all sponsors
e. Letter to members of the community asking for donations in the fall

VII. Next Meetings
a. Thursday, July 25th 1:00 p.m. at Town Hall Room # 5
b. Select 1 Additional Date Tues. August 6th or Wed. August 7th – 6:00 p.m.

VIII. Topics not known to the chair 48 hours prior to the meeting

IX. Adjourn Meeting