375TH CELEBRATION COMMITTEE MEETING

December 4, 2019  5:00 p.m.  Rm# 5  Town Hall

I. Open Meeting- New Volunteers

II. Approval of Minutes of 11/13/19 Meeting – Distributed Electronically

III. 375th Celebration Committee Reports
a. Waterfront Day – Next Meeting Sat 12/7/19, Manchester Marine 9:00 a.m.
b. Chamber Events – Lucky Nine Drawing 12/5  Mike Storella, Holiday Stroll 12/6 Sue Thorne and Cherrie Lamphear
c. Gala Report
d. Bonfire Report – MOU/HHA between Town and Manchester Athletic Club
e. 375th Committee Polo Shirts – Last day to order is 12/5 - Size and $20.00 to Sonja

IV. 375th Celebration Fund Raising
a. Calendars NEED TO PUSH!!! Mike Storella
   i. Sales update – Need to re-stock?
   ii. Group Meeting sales – Legion Dinner/COA Monthly Luncheon/Others??
   iii. Promote – Social Media
b. Town Quilt Puzzles Sue Thorne
   i. Sales Update
   ii. Promote Social Media
c. Resident Fund-Raising Letters Cherrie Lamphear
   i. In Mail 11/8/19
   ii. Replies to Date  Total Contributions to Date
   iii. Cost to Produce Mailings and Mail
d. Business Fund Raising Letters
   i. In Mail 11/19/19
   ii. Personal Contacts – Help on this Issue – Sell the 375th Celebration

V. Additional 375th Celebration Items
a. Challenge Coins Chris Thomas
   i. Arrival Date
   ii. Questions for Weekly Awards - Promote this Idea!!
   iii. How to Handle?
b. Coffee Mugs Joe Sabella
   i. Cost/Price Points/Time to Produce/# to Order/What do we Charge?
   ii. Where to Sell the mugs
c. Tee Shirts/Bath Towels/Other Ideas?
VI. Promotion of Activities (3 Month Blocks)
   a. January 2020  Christmas Tree Bonfire at the MAC

   b. February 2020  Family Fun Event at Legion
                    MHM Lecture Series at Sacred Heart Parish Hall
                    Story Telling Workshop and Sharing Our Stories at Library

   c. March 2020  Gala Event at Essex County Club
                   MHM Lecture Series at Sacred Heart Parish Hall

   d. Who to write each short information on the events?

   e. Information out to Residents – Cricket Column/Social Media/Manchester – What Where
      When/375th FB Page

   f. Events with numbers needed
      i. Family Fun Event at Legion – How to get number(s)
      ii. Gala – Tickets to be sold

VII. Next Meeting Date(s)
   a. July 4th Committee Letter Stuffing- Thursday, December 5th 10:00 a.m. to 5:30 p.m.
      PLEASE Help if you Can
   b. January – Results of Survey – Date and Time
   c. February – Select a Date - Avoid school vacation

VIII. Topics Not Known to Chair 48 Hours Prior to Meeting

IX. Adjourn Meeting- Thanks for your Time and Effort