Manchester Bicycle Pedestrian Committee
Meeting Minutes

Meeting Date: January 7, 2019
Location: Town Hall, Room 7

In attendance: Al Centner, Chair, Aileen O’Rourke, Kurt Svetaka, Amy Coleman, Parker Harrison, and Terry Cowman, Clerk
Not in Attendance: Freddy Cicerchia, Jared Porter, Sue Centner
Also in attendance: Judith Crocker, Safe Routes To School, and Jennifer Donnelly, MA in Motion

Meeting called to order at 7:10 PM
1) Minutes from 11/26/18 meeting read and approved unanimously
2) Old Business –
   a. Chair requests input for Annual Report to Town
   b. Safety and Speed Issues
      i. DPW follow-up:
         1. Electronic feedback signage - committee recommended moving/adding Pine Street, adding signs on exit sides of the streets – no budget at this time
         2. Communication on town projects prior to commencement – meet with DPW on paving, sidewalk, and infrastructure improvement plans - deferred
         3. Pedestrian activated crossing sign test at Lincoln/School in effect. Other locations at The Landing, Pine/Newport, Pine/Woodholm was resubmitted to DPW for placement of two additional signs.
         4. Follow up on repair of 127/Spy Rock Hill light needed and Lincoln Street flashing crosswalk light not to be repaired.
      ii. Follow up with Police Chief
         1. Enforcement update – now understand current enforcement policy
         2. Community outreach and communication such as “20 is Plenty” deferred
   c. Crosswalk project update
      i. Key downtown crosswalks, parking, and setbacks are part of Complete Streets Projects – deferred pending further project planning from DPW
   d. Schools programs
      i. Set up input from Superintendent/School Committee
      ii. Follow up on Middle School Principal’s bike safety concerns including ongoing:
         1. set preliminary meeting for Spring safety class
         2. invite PD and SRTS participation in design and presentation of safety class
      iii. No update/need to investigate prohibiting or reducing idling at school arrival/departure times
   e. Review of Complete Streets Program and Projects
      i. See a,i above for communication with DPW on Complete Streets and other projects
      ii. Define role of this Committee in Complete Streets program with DPW/BOS
   f. Trails Projects – bridge at Dexter installed; projects at Dexter and Power House on hold for winter
   g. Master Plan support – Town Planner looking for final round of feedback and implementation suggestions
      i. Annual walkability assessment – recommended WalkBoston and MA in Motion
i. Follow up with Town Planner on concept of Manchester Bicycle/Walk master plan

h. Other initiatives
   i. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone and Complete Streets education coordinating with BOS – no action
   ii. Pump Track progress to include sites, costs, and approval process – no update
   iii. Involve Middle School students/bike team with committee initiatives on safety, health, education and encouragement
   iv. Integrate Kids’ PMC with school safety programs and autumn bike rodeo

3) New Business –
   a. Discussed role of SRTS at State and Local levels
   b. Introduced to MA in Motion mission
   c. Set next meeting for January 7, 2019, 7PM

Meeting adjourned at 9:25 PM

Submitted by:
Terry Cowman
Clerk, Manchester Bicycle Pedestrian Committee
Approved by Vote of Committee 2/4/19