



MINUTES OF THE Library Board of Trustees

Meeting Date : Feb 17, 2022

Call to Order : 10:30am

PLACE : Meeting ID: 819 2585 8532

Passcode: 651736

One tap mobile

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<https://us02web.zoom.us/j/81925858532?pwd=VlBrNXJmUE9UMEdwakF3YjB2bU01Zz09>

PRESENT : Sara, Ric, Dave, Dot

OBSERVERS: Becky Baun

- **Approved previous minutes of**: Jan 20, 2022 approved with 2 minor edits; Feb 3 minutes approved.
- **Directors Report** - review/discussion - accepted
- **Old Business (updates on past projects, activities)**

IV Covid updates, staff, building, patrons: The town Board of Health has voted to drop the indoor mask mandate The ME school system will drop the mask mandate on Feb 28. Therefore, Ric moves that in alignment with the Board of Health vote to lift the town-wide mask mandate on February 11th the library will lift the building-wide mandate on Friday, February 18th. The vote was two in favor, one opposed. The motion carried.

V. Building concerns/projects-ADA, roof, basement, clock, electrical: Re our grant for a study to add an ADA bathroom, Tetra Tech is looking at building behind the children's room through the closet. Sara and the trustees note that having the bathroom access via the children's room is a bad idea. This is just one option. The Roof: some copper flashing and a slate needed repair. Nate took care of it.

The Basement: Dave met with Reliable Basement Waterproofing. They proposed a new sump pump to replace our old one; a trench (French Drain) along the wall on the alley side plus another sump pump; changing the wooden shelves to metal. Reliable believes this will be an adequate solution to the basement flooding. The quote is \$10,600. Dave will get 2 more quotes.

The Clock: Bill Bazel constructed a circular frame off site and will be installing it this week. Trustees note that the clock seems to be keeping better time lately.

Electrical: Manchester Electric is installing 3 spot lights in the fireplace alcove, one in the middle and 2 over the benches. Dan Houde will consult with Steve Rosenthal (architect) about adding spots to illuminate the 2 bookshelves in the Reading Room.

VI Grounds-winter, spring: Both Sara and Becky are frustrated with Pallazola's lack of communication regarding the grounds project (the Storybook Walk and new pollinator garden). Work was supposed to commence last November. No one returns their calls. Becky will contact another landscaper for an additional quote.

VII Budget: no news on our budget. Trustees will keep an eye on fin-com's agendas.



VIII 135th projects/letter: Ric, Sara and Nate met with Wolf Landscaping, (they designed the town common) to describe our ideas for the area outside the children's room exit. Wolf will prepare a concept of design and a proposal.

IX Friends of Library-Joint meeting? Wishlist: Both groups prefer an in-person joint meeting, possibly the end of March or first of April. Sara reiterated that the trustees present the library wish list at that time, not in advance.

XI New Trustee: Thoughts were shared on who could be asked to run for the open trustee seat in May.

X Gifts-current, letters: The library is the beneficiary of 2 recent gifts. One, a set of leather-bound books. Without knowing more about the books we cannot make a decision. Ric will request more information from the estate and inform them that it is highly unlikely that the books would be added to the collection.

XII Tech/website: Charlotte is working on language for ADA compliance on the new website, she is consulting town hall, legal opinion.

XIII National Library Week, National Volunteer month: April: Trustees discussed some ideas to celebrate National Library Week in April. A raffle, give aways (cupcakes, small plant) to patrons who visit the library that week.

XIV Wishlist: Trustees discussed the wishlist after Becky left the meeting. Trustees decided to drop one item (a tricycle book mobile) as impractical for our library.

- **Set Next Trustee Meeting** - goal is 3rd Thurs of the month. Special meeting on the policy book, Friday, Feb 25, 10:30am.
- **Adjourned** – 12:04pm

Respectfully submitted by Dorothy Sieradzki