



MINUTES OF THE Library Board of Trustees

Meeting Date : March 17, 2022

Call to Order : 10:39am

PLACE : Meeting ID: 819 2585 8532

Passcode: 651736

One tap mobile

+13126266799,,81925858532#,,,,*651736# US (Chicago)

+19292056099,,81925858532#,,,,*651736# US (New York)

<https://us02web.zoom.us/j/81925858532?pwd=VlBrNXJmUE9UMEdwakF3YjB2bU0lZz09>

PRESENT : Sara, Dave, Ric, Dot

OBSERVERS: none

- **Approved previous minutes of :** February 17 and 25, 2022 – unanimously approved.

- **Directors Report** - review/discussion – unanimously approved.

- **Ongoing Business (current projects and/or activities)**

III Policy book status – Charlotte (cataloger) caught 2 inconsistencies in the newly revised policy book that need our attention: one concerns programs in the library the other concerns core values of librarianship. Both edits were unanimously approved.

V Covid updates, staff, building, patrons – Visitors are choosing whether to mask up or not. Indoor storytime has started up with a limited sign-up required. Children’s librarian is getting feedback from families as to how safe they feel at storytime. The Friends of the Library also met inside in March, spaced accordingly. Adult book groups have not returned to in-library meetings. The trustees are inclined to meet in person again, with a zoom hook up for the public. Ric will look into a better set up for zoom.

VI Building concerns/projects-ADA, roof, basement, clock, electrical – Nate and Cory (DPW) are working with Sara on a new layout for the reference room emphasizing furniture on wheels for a flexible arrangement. Steve Rosenthal has suggestions for better lighting in the Reading Room. Trustees will meet March 29 to review both projects. Ric will meet with Tetra next week.

VII Grounds-winter, spring – Becky (pres of FOL) dismissed Pallazola Bros for lack of communication since last November. She hired Design Scapes who are already at work prepping the grounds for the story walk. She thanks Nate for finding storage area for the story walk parts and pieces.

VIII Budget – Sara and the trustees will attend the fin com meeting tonight. Cuts to our proposed FY23 budget will jeopardize our accreditation with the state.

IX 135th projects/letter – Ric and Sara met with Toby of Wolf landscaping to discuss improvements to the outdoor area (outside the children’s room entrance) to make it an extension of the interior of the building. Ric will speak with Dream Scapes too.

X Friends of Library-Jt meeting? Wishlist – the Friends have the wishlist (before the joint meeting) as an accommodation to Covid. The trustees still need to meet with them to discuss it. As a board we are a bit leery of meeting in person with the Friends board; we will wear masks at the joint meeting proposed for April 14 at the Trask House.



XI Gifts-current, letters – Ric called the attorney of Helen Nahatis’s estate re a gift of a collection of leather-bound books. He has not heard back yet.

XII New Trustee – We have learned of an interested candidate for trustee.

XIII Tech/website – Stirling has our edits for the new website and expects to launch by the end of March.

XIV National Library Week, National Volunteer month: April – Many new things going on for the first week in April, new web site, storywalk, Manchester Reads, Connect @ Your Library campaign.

XV Manchester READS and upcoming programs – the theme is Maine and the staff has many exciting programs planned for all ages.

XVI Community groups the library could partner with. Suggestions include Rotary, Manchester Mothers’ Group, the town welcome committee.

- **Set Next Trustee Meeting** - goal is 3rd Thurs of the month. Tuesday, March 29, 8:45am for building projects; Fri, April 22, 2022, 10:30am, regular meeting.
- **Adjourned** – noon

Respectfully submitted by Dorothy Sieradzki