

MHA MINUTES OF BOARD MEETING April 20, 2022

Location: Virtual meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/463865925>

3:30 PM - 4:30 PM (EDT)

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Board Meeting

Meeting of the Manchester Housing Authority Called to Order 3:30 P.M

Roll Call: Present: - Elaine Persons Chairman, John Kenney, Beth Heisey, Gretchen Wood,

Catherine Erickson and Irene Frontiero - Executive Director,

Absent: zero

Tenant Concerns: No tenants were present.

- Board Vote on Minutes of the regular meeting March 16, 2022. Gretchen motioned to approve them, and Beth seconded the motion, vote was all in favor 5-0.
- A town resident present inquired about a tree that looks dead on the corner of Millet and Old Essex Rd. The DPW was called, and the tree was placed on a list for them to come and check on its structure. She also inquired about the back lights on the units at The Plains and asked if we could dim them, Maintenance sprayed the lens to dim the lights and see if helps.
- Board vote to approve Application and Certificate for Payment #4 on Project # 166074 Exterior Replacement Doors for \$15,150.00, Gretchen motioned to approve payment, Beth seconded the motion, vote all in favor 5-0.
- Board Vote to approval an updated Personnel Policy, Beth notion to approve the Policy as presented and John seconded the motion, vote all in favor 5-0.
- Board Vote to approve and accept the DHCD ED new Salary calculation; Gretchen motion to approve the new Salary calculation as presented and Beth seconded the motion. Vote all in favor 5-0.
- Board Vote to approve the Executive Directors new contract, 2021-2023, Gretchen motion to approve the Executive Director's new contract and Beth seconded the motion, Vote all in favor 5-0.
- Board vote to approve monthly disbursements for March, John motion to approve and Catherine seconded the motion, one abstained, the vote in favor 4-0.

- Board vote to accept and approve the Financials, Gretchen motion to approve and Beth seconded the motion, vote all in favor, 5-0.
- Board vote to approve the Budget Revision#1 Beth motioned to approve and John seconded the motion, vote all in favor 5-0.

Communication: John's seat is up next month, and no one pulled papers to replace him for the seat.

With no more business, Beth motioned to adjourn, and Gretchen seconded the motion,
board all in favor 5-0

Adjournment Meeting ended. 4:10 PM

Next meeting of the Executive Board will be held on May 18, 2022

Signature: *Irene Frontiere*