

Minutes of Manchester Affordable Housing Trust Joint with Manchester Housing Authority

Approved

Date: May 5, 2022

Time: 6:00 PM

Location: Virtual Meeting through Zoom as posted

Present: MAHT: Muffin Driscoll, John Feuerbach, Joan McDonald, Chris Olney, Sarah Mellish, Gretchen Wood, Technical Support Staff: Sue Brown

MHA: Catherine Erickson Beth Heisey, Elaine Persons, Gretchen Wood, Executive Director: Irene Frontiero

Absent: MAHT: Peggy Hegarty-Steck

MHA: John Kenney

Guest:

I. Call to Order

John called the MAHT Meeting to order at 6:05, noting it was a joint meeting with the Manchester Housing Authority. Elaine called the MHA meeting to order at 6:06.

II. Discussion of and vote to approve MAHT MHA Housing Redevelopment Project Request for Proposals

John provided a brief history on the development of the RFP, noting initial review by MAHT Counsel and then by DHCD. Board discussion resulted in minor adjustments to the RFP and confirmed that the long-term operation and management of the existing and new housing would be decided on collectively by the MHA, selected Development Partner and DHCD. The long-held goal for the redevelopment and expansion of the sites is to create an organization, management and funding framework that would assure improved conditions and funding for operation and maintenance in perpetuity.

RFP discussion points included:

- Will endeavor to get the RFP out in May with pre-bid conference via zoom two weeks after release.
- RFP to be held open for a minimum of two months.
- Any Developers that visit the sites must coordinate with Irene.

John motioned and Muffin seconded "To move forward with the RFP, allowing John to finalize draft with Sue, send to Legal Counsel for review and provided any changes are minor, release the RFP." The motion passed unanimously (7-0) by roll call vote.

For the MHA Gretchen moved and Catherine seconded "To move forward with the RFP, allowing John to finalize the draft with Sue, send to Legal Counsel for review and provided any changes are minor, release the RFP." The motion passed unanimously (4-0, with Mr. Kenney absent) by roll call vote.

With unanimous support of MHA Board members, Elaine adjourned the MHA meeting at 6:30 PM

III. Discussion of and vote to accept parcel of land off Forest Lane

Sue reported that she had been in discussions with MAHT Legal Counsel and the Halloran Attorney, and Legal Counsel advised to pass over this article and take up in subsequent Executive Session.

Chris motioned and Muffin seconded to “Pass over this agenda item”. Without further discussion, the Trust voted unanimously (7-0) to pass over the agenda item.

IV. Next Meeting Date and Adjourn

The next meeting date was set for Thursday, May 12th at 6:30 PM. There will be an open meeting, followed by an Executive Session.

The meeting was adjourned by consent at 6:42.

Meeting minutes submitted by Sue Brown

Meeting minutes approved at MAHT meeting of June 21, 2022