Manchester Bicycle Pedestrian Committee

Meeting Minutes

Meeting Date: May 8, 2019
Location: Town Hall, Room 7

In Attendance: Al Centner, Chair, Sue Centner, Kurt Svetaka, Parker Harrison, Aileen O’Rourke, and Terry Cowman, Clerk
Not in Attendance: Amy Coleman, Jared Porter, and Freddy Cicerchia

Meeting called to order at 7:10 PM

1) Minutes from 4/8/19 meeting read and approved unanimously

2) Ongoing Business –
   a. Safety and Speed Issues
      i. DPW follow up
         1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School – NO ACTION/Deferred
         2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine – NO ACTION/Deferred
         3. Annual Complete Streets Report to the Town for 2018 – NO ACTION/Deferred
         4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement – NO ACTION/Deferred
         5. Project update – Central Street Culvert no update, Ocean Street paving in progress, School Street pipe replacement/paving in progress
         6. Crosswalk setbacks discussed – implementation by DPW, alternative to bump outs if Complete Streets Projects do not move forward
      ii. Enforcement issues – NO ACTION/Deferred
         1. Enforcement update – recommendation on utilization of enforcement grant to PD
         2. Community outreach and communication on “20 is Plenty” and coordination with enforcement plan
   b. Schools programs – NO ACTION/Deferred
      i. In-school programs
         1. In-school safety curriculum/promotions/coordination with SRTS
         2. Middle School Safety Presentation
            a. Review of 4/24 Safety Presentation and next steps
            b. Update on future pedestrian safety presentation
         3. Art Project to reinforce “20 is Plenty”
      ii. Update on prohibiting or reducing idling at school arrival/departure times
         1. Investigate laws and town regulation
         2. Opportunity to work this issue through new elementary school construction project, along with SRTS and MassInMotion
   c. Review of Complete Streets Program and Projects
i. Extensive discussion of BOS/DIP meetings past and future on Complete Streets projects
ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding – NO ACTION/Deferred
iii. Meet with Town Administrator and BOS Chair to reinforce process and position
iv. Meet with DPW to determine current project status, bids, etc.
d. Master Plan
  i. WalkBoston/MAinMotion Walk Assessment
     1. date is 6/3/19 at 1:30PM from Memorial School
     2. start/finish at Memorial School
     3. make our recommendation for coverage area to WB/MiM
  ii. Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair – NO ACTION/Deferred
e. Trails Projects and Open Space Updates – NO ACTION/Deferred
f. Other initiatives – NO ACTION/Deferred
  i. Present the proposed change in this committee’s charge to include responsibility for the SRTS program to Town Administrator
     1. Set date for review by BOS
     2. Include Judy Crocker for a brief to BOS on what the SRTS program is all about when date is set
  ii. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
  iii. Pump Track progress to include sites, costs, and approval process
  iv. Integrate Kids' PMC with school safety programs and autumn bike rodeo
  v. Summer Street Sidewalk update
3) New Business - Set next meeting for June, 2019, 7:00PM

Meeting adjourned at 9:25 PM

Submitted by:
Terry Cowman
Clerk, Manchester Bicycle Pedestrian Committee
Approved by Vote of Committee 6/4/19