Manchester Bicycle Pedestrian Committee
Meeting Minutes

Meeting Date: June 4, 2019
Location: Town Hall, Room 7

In Attendance: Al Centner, Chair, Sue Centner, Kurt Svetaka, Parker Harrison, Aileen O’Rourke, Jared Porter, and Terry Cowman, Clerk

Not in Attendance: Amy Coleman and Freddy Cicerchia

Meeting called to order at 7:12 PM

1) Minutes from 5/8/19 meeting read and approved unanimously

2) Ongoing Business –
   a. Safety and Speed Issues
      i. DPW follow up
         1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School – NO ACTION/Deferred
         2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine – NO ACTION/Deferred
         3. Annual Complete Streets Report to the Town for 2018 – NO ACTION/Deferred
         4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement – NO ACTION/Deferred
         5. Crosswalk setbacks discussed – implementation by DPW, alternative to bump outs if Complete Streets Projects do not move forward, review following report from WalkBoston
      ii. Enforcement issues
         1. Enforcement update – discussed speeding tickets and crosswalk stings conducted by Chief and ways to reinforce in community
         2. Community outreach and communication on “20 is Plenty” and coordination with enforcement plan - NO ACTION/Deferred
   b. Schools programs
      i. In-school programs
         1. In-school safety curriculum/promotions/coordination with SRTS
         2. Middle School Safety Presentation
            a. Review of 4/24 Safety Presentation and next steps
            b. Update on future pedestrian safety presentation
      ii. Update on prohibiting or reducing idling at school arrival/departure times
         1. Discussion of State regulations, potential implementation
         2. Reviewed tying in new school access, access during construction with SRTS, MassInMotion, and other town departments (Health, DPW, BOS, etc.)
   c. Review of Complete Streets Program and Projects
      i. Update current project status
      ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding – NO ACTION/Deferred
d. Master Plan
   i. Discussed WalkBoston/MAinMotion Walk and expected report
   ii. Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair – NO ACTION/Deferred

e. Trails Projects and Open Space – Powderhouse trails, signage and kiosks update
f. Other initiatives – NO ACTION/Deferred
   i. Present the proposed change in this committee’s charge to include responsibility for the SRTS program to Town Administrator
      1. Set date for review by BOS
      2. Include Judy Crocker for a brief to BOS on what the SRTS program is all about when date is set
   ii. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
   iii. Pump Track progress to include sites, costs, and approval process
   iv. Integrate Kids’ PMC with school safety programs and autumn bike rodeo
   v. Summer Street Sidewalk update

3) Next meeting for July 9, 2019, 7:00PM

Meeting adjourned at 8:40 PM

Submitted by:
Terry Cowman
Clerk, Manchester Bicycle Pedestrian Committee
Approved by Vote of Committee 7/9/19