



## MANCHESTER-BY-THE-SEA

BOARD OF ASSESSORS • TOWN HALL

Manchester-by-the-Sea, Massachusetts 01944-1399  
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### Board of Assessors Open Session Meeting Minutes June 7, 2022

The meeting was called to order by the Chairman at 5:35 p.m. The hybrid meeting was held in Room 7. Chairman of the Board Louis Logue connected via Zoom. Members of the Board, Jeff McAvoy and Rob Beatty, Michelle C. Branciforte, MAA, Principal Assessor were present. Roll call: Mr. Logue-, Mr. McAvoy, Mr. Beatty

Minutes from the May 3, 2022, meeting were reviewed. Mr. Logue made a motion to accept the minutes as presented. Mr. McAvoy seconded the motion with all in favor.

FY23 warrants for preliminary real estate and personal property bills were reviewed and accepted as presented. Warrants were signed.

Sales report for month of May was reviewed. The report was also emailed to the BOA in Excel format.

The Board discussed the yearly Patriot contract for permit inspections. \$4,000 is already appropriated but we need the binding agreement to confirm the obligation for inspections. Next step to Town Manager for signature and PO.

The next meeting date is tentatively scheduled for July 19, 2022, at 5:30PM.

Omitted and Revised report signed by the BOA and submitted by Ms. Branciforte on the DOR Gateway system.

At 6:11p.m. Mr. Logue made a motion to adjourn and enter Executive Session. Mr. McAvoy seconded the motion with all in favor.

Executive Session called under MGL 30A, section 21 sub-section (a) sub-sub section (7) to discuss non-public records MGL Chapter 59: Minutes from May 3, 2022, Meetings, Motor Vehicle and Boat Abatements (if any), FY2022 Statutory/Elderly Exemptions, MV/Boat Denials (if any). Mr. Logue motioned to enter executive session, seconded by Mr. McAvoy. Mr. Logue stated that the Board will not reconvene to open session after executive session. Roll call vote: Mr. Logue: AYE; Mr. McAvoy: AYE; Mr. Beatty: AYE.

Documents reviewed at the meeting:

- Minutes from May 3, 2022, Open Session meeting
- Sales Report for May 2022
- Monthly Report for May 2022
- FY23 Preliminary Warrants
- FY23 Omitted and Revised Form

Respectfully submitted, Michelle Branciforte, MAA, Principal Assessor

**APPROVED: JULY 19, 2022**

**Board of Assessors  
Executive Session Meeting Minutes  
June 7, 2022**

A meeting of the Manchester Board of Assessors was held on June 7, 2022. The meeting was held in person. Executive session was called under MGL 30A, section 21 sub-section (a) sub-sub section 7 to discuss non-public records MGL chapter 59. Louis Logue, Chairman of the Board connected via Zoom. Jeff McAvoy and Rob Beatty, members of the Board and Michelle C. Branciforte, MAA, Principal Assessor were present.

Minutes from May 3, 2022, meeting. Minutes were reviewed. Mr. McAvoy made a motion to accept the minutes. Mr. Logue seconded the motion with all in favor. **PASSED 3-0.**

FY23 Exemption Application #30. The BOA reviewed the newly submitted blind certificate. Mr. Beatty made a motion to rescind denial and grant exemption. Mr. McAvoy seconded the motion with all in favor. **PASSED 3-0.**

Motor Vehicle and Boat Abatements. The Board reviewed May abatements report. Mr. Beatty made a motion to accept the abatements report as presented. Mr. McAvoy seconded the motion. **PASSED 3-0.**

FY22 MDM-1 and Vet exemptions reports were reviewed. Mr. McAvoy made a motion to accept the reports as presented. Mr. Beatty seconded the motion with all in favor. **PASSED 3-0.**

At 6:20 p.m. Mr. Logue made a motion to adjourn the meeting and not reconvene to open session. Mr. McAvoy seconded the motion. **PASSED 3-0.**

Respectfully submitted, Michelle Branciforte, MAA, Principal Assessor

**APPROVED: JULY 19, 2022**