Manchester Bicycle Pedestrian Committee
Meeting Minutes

Meeting Date:  July 9, 2019  
Location:  Town Hall, Room 7  

In Attendance:  Amy Coleman, Kurt Svetaka, Aileen O’Rourke, and Terry Cowman, Clerk  
Not in Attendance:  Al Centner, Sue Centner, Parker Harrison and Freddy Cicerchia  
Also in Attendance:  Todd Fitzgerald, Police Chief  

Meeting called to order at 7:05 PM

1) Minutes from 6/4/19 meeting read and approved unanimously

2) Jared Porter has resigned due to move to Beverly; committee invited to recommend new members

3) Ongoing Business –
   a. Safety and Speed Issues
      i. DPW follow up
         1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School – NO ACTION/Deferred
         2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine – NO ACTION/Deferred
         3. Annual Complete Streets Report to the Town for 2018 – NO ACTION/Deferred
         4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement – NO ACTION/Deferred
         5. Crosswalk setbacks discussed – implementation by DPW, alternative to bump outs if Complete Streets Projects do not move forward, review following report from WalkBoston
         6. Police Department recommending removal of one Central Street crosswalk

   ii. Enforcement issues
      1. Enforcement update – discussed speeding tickets and upcoming crosswalk stings conducted by Chief
         a. 2 patrols out in June on School and on Pine – 4 citations issued
         b. 1 patrol out end of July tbd location
         c. 2 patrols planned for August
         d. 1 or 2 crosswalk stings before school resumes
         e. Current traffic/speed studies on Town Website
      2. Community outreach, communication on “20 is Plenty” and coordination with enforcement plan discussed with Chief
         a. Cricket articles, street banners, back to school packets, 2 electronic signs now owned by town, etc.
         b. School Resource Officer budgeted and should be conduit for our issues
         c. Chief has recommendation for crossing guard when funding set
d. Opportunity to present walk/bike safety materials at Touch a Truck event on 7/31 – Aileen and Terry to coordinate

b. Schools programs
   i. In-school programs
      1. Discussed meeting with Memorial Principal Willis for In-school safety curriculum/promotions/coordination with SRTS
      2. Middle School Safety Presentation for new school year to be resumed in August with Principal Maino
      3. See Enforcement above
   ii. Update on prohibiting or reducing idling at school arrival/departure times – NO ACTION/Deferred
      1. Discussion of State regulations, potential implementation
      2. Reviewed tying in new school access, access during construction with SRTS, MassInMotion, and other town departments (Health, DPW, BOS, etc.)

c. Review of Complete Streets Program and Projects – NO ACTION/Deferred
   i. Update current project status
   ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding

d. Master Plan
   i. Draft report issued by WalkBoston/MAinMotion Walk, expect final by end of July
   ii. Discussed potential use of report with town residents in area covered by report
   iii. Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair – NO ACTION/Deferred

e. Trails and Open Space – Powderhouse trails, signage and kiosks – NO UPDATE/Deferred

f. Other initiatives – NO ACTION/Deferred
   i. Present the proposed change in this committee’s charge to include responsibility for the SRTS program to Town Administrator
      1. Set date for review by BOS
      2. Include Judy Crocker for a brief to BOS on what the SRTS program is all about when date is set
   ii. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
   iii. Pump Track progress to include sites, costs, and approval process
   iv. Integrate Kids’ PMC with school safety programs and autumn bike rodeo
   v. Summer Street Sidewalk update

4) Next meeting for July 30, 2019, 7:00PM

Meeting adjourned at 7:55 PM

Submitted by:
Terry Cowman
Clerk, Manchester Bicycle Pedestrian Committee
Approved by Vote of Committee 7/30/19