

# Manchester Parks & Recreation

## Bradford Ski & Board Program



The Bradford Ski & Board Program will be offered again this year to students **in grades 4-12** in both Manchester & Essex. Bradford offers 13 trails and an expansive state-of-the-art [terrain park](#) with lots jumps, rails and boxes! Lessons in skiing or snowboarding are optional in this program that takes place at Bradford Ski Area in Haverhill on six consecutive **Mondays** this winter starting on January 6<sup>th</sup> (**equipment rental is available**). The bus will leave Manchester Memorial Elementary School at 2:50 and travel to Essex Elementary. Students will return to Essex Elementary by 6:45 and then Manchester Memorial by 7:00 PM. Students are encouraged to bring their own food/snacks, or they may purchase supper or snacks at the ski lodge before boarding the bus to return home. Meeting dates are scheduled for **January 6, 13, 27 and February 3, 10, 24**. If any days are missed because of school closure, they will be added on to the end. We will do our best to schedule make up days but the safety of our staff and participants will always be our main concern.

**All 3 pages MUST be filled out completely and turned in before your spot will be held and registration complete.** The cost per student for six Monday afternoons of skiing or snowboarding is \$295 (lift ticket only) or \$370 (lift ticket and lesson). **Participants that are signed up for lessons must take them.** Bradford saves lesson spots for our program, so it is imperative that if you sign up for lessons, **you attend EVERY session for the entire 6-week program.** Choosing not to attend lessons after signing up is taking that opportunity away from others. Registration is ongoing and will continue until the program is filled. The chaperones are Manchester Essex Regional Middle/High School Librarian Phyllis Musco and Manchester Memorial teacher Karen Manos in addition to several student assistant leaders.

**These forms must be filled out and sent in to the Recreation Office at Town Hall 10 Central St. or to Phyllis Musco in the MERHS Library (regardless of how you choose to register) by November 13 @ 5 PM.** Payment may be made by check or credit card; if paying by check, please send along with these forms and online payments can be made by visiting [www.mbtsrec.com](http://www.mbtsrec.com).

- **Registration for participants interested in taking lessons will end on November 13<sup>th</sup> at 5:00pm.**
- **Any late registration will be assessed a late fee of \$20.00 if there is still room in the program. No lessons for participants that register after November 13<sup>th</sup>.**
- *Registration will not be complete without payment. Fees are due at the time of registration.*
- As per the policies of the Bradford Ski Area, once a participant has registered and Bradford has been paid, in most cases it will not be possible to provide a refund.

There is an additional \$150 charge for equipment rental however it is advisable to rent elsewhere as the rentals can only be used during the six Monday afternoons at Bradford. Those renting equipment at the mountain must fill out additional paperwork. There is a \$200.00 credit card number deposit required for snowboard rentals. Helmet rental for skiers/snowboarders is available for an additional \$50.00.

### More Program Info:

- **Lessons:** Participants that are signed up for lessons must take them. Bradford saves lesson spots for our program, so it is imperative that if you sign up for lessons, you attend EVERY session for the entire 6-week program. Choosing not to attend lessons after signing up is taking that opportunity away from others. It is the participant's responsibility to show up for the lesson; chaperones and monitors will assist students, but ultimately it is the participant's responsibility to get to the lesson on time. If participants are not signed up for lessons by the November 13<sup>th</sup> deadline, they will not be available.
- **Equipment and Drop-Off:** Your child's equipment must be dropped off at the school well before departure so as not to delay nor disrupt the flow of traffic at pick-up as that time can be very hectic. It is best to do this morning of travel; Manchester Memorial, Middle and High School students drop off in front of the Memorial School in the racks provided; Essex Elementary students drop off in the teacher conference room. To prevent loss and to facilitate ease of loading and unloading, poles and Skis MUST BE FASTENED TOGETHER. Skis, poles and boards go to the back of the bus all the other gear goes onto the bus with your child/children
- **Important Times:** The bus leaves Memorial school at 2:50 PM and Essex at 3:00 then returns from Bradford around 6:45 at Essex and Memorial at 7:00. It is important that participants are picked up promptly upon return. When it's time to depart from Bradford, participants must meet inside the lodge by 6 PM. After we gather in the lodge, we will return to the bus as a group, load all gear, and depart at 6:15.
- **Cancelation and Make-up Days:** Cancelation of school is out of our control, and will result in the cancelation of ski and board club. We will do our best to schedule make up days, but cannot make any guarantees, as the safety of our staff and participants will always be our primary concern.
- **Lift Passes:** Every participant is provided a lift pass in the lodge upon arrival (which allows them access for all six Mondays), which will be distributed before and re-collected after each session. Lost passes are \$10 to replace.
- **Gear Loading and Unloading:** Chaperones and monitors will load and unload all skis and boards but it is the responsibility of the participant to ensure their gear gets to the bus! Directors and Monitors will ONLY load skis, poles and boards, no other bags! Essex gear will be loaded upon arrival. Skis and boards go under the bus, while all the other personal gear goes onto the bus with your child.

- **Emergencies & Medical Attention:** Although we have never experienced a medical emergency or accident, they can happen. Bradford's ski patrol is professionally trained, and fully equipped to handle any potential emergencies or medical issues in order to keep participants safe. If your child requires medications to be administered while on the trips, please contact the Parks and Recreation Director Cheryl Marshall to discuss.
- **Skier/Boarder Responsibility Code Quiz:** On the first day of the program, participants are provided the [Skier/Boarder Responsibility Code](#) and they are given a quiz to ensure they are able to conduct themselves safely while on the hill. Chaperones and monitors will review the quiz and work with participants that get a 70% or lower to ensure they can be safe riders at all times.
- **Bags & Homework:** Having too many bags on the bus is problematic; we encourage participants to leave their school bags at school. These items will be able to be picked up upon return to school. Homework can be completed on the ride to the mountain; unfortunately, on the return trip bright lights from flashlights and mobile phones are a distraction to the driver and cannot be permitted.
- **Clothing & Packing List:** If possible, please pack extra warm socks, ski gloves or mittens, warm hat or helmet, and goggles. To ensure your child does not forget to pack anything, we suggest parents write a list for students. This should include what to pack, how to conduct themselves among the group, and what to be aware of in the lodge or while on the hill. Often this list is laminated and attached to the outside of the child's equipment bag. **Participants are responsible for their own equipment; chaperones and monitors are not responsible for lost or stolen equipment!**
- **Changing Clothes:** Some participants prefer to dress in their gear at school before boarding the bus, and may use school bathrooms, but must ensure timely boarding onto the bus so as not to delay departure. There are also bathrooms available for changing at the lodge. Middle and High school students will not be able to change at Memorial.
- **Middle & High School Students:** To manage our program better, MS and HS students must walk over to Memorial for the 2:45 departure.
- **What to expect when we get to the ski area:**
  - Participants must bring all their gear from the bus to the lodge, leaving boards, skis and poles outside on the racks. **Although theft at the lodge is uncommon, it happens.** Please consider separating skis or using a lock outside the lodge.
  - If renting equipment, a chaperone or monitor will be available to help participants retrieve their gear.
  - The lodge is quite busy, with dozens of school groups using the same limited space. Items are very easily lost and misplaced; PLEASE urge your child to return everything to his/her bag. There are lockers available inside the lodge.
  - All participants meet in an area inside the lodge that is designated for our group. Once participants are dressed and ready to go, they can get their passes from

chaperones. They are then allowed to ski and board until the 6 PM meet time in the lodge. For those taking lessons, participants are given a specific time that they are expected to report to the lesson meeting area (a chaperone or monitor can assist with lesson location if necessary).

- **Participants must be inside the lodge by 6 PM** with a departure time of 6:15.
- **Rentals:** Bradford Ski Area has a full service rental facility. **However, we highly recommend obtaining seasonal rentals elsewhere as equipment rented from Bradford for this program will be more expensive and will not be able to be taken home weekly with participants** There is an additional \$150 charge for equipment rental. Those renting equipment at Bradford must fill out additional paperwork and there is a \$200.00 credit card number deposit required for snowboard rentals. Helmet rental for skiers/snowboarders is available for an additional \$50 which can be used off of Bradford for the season (please check Sport Stop, 67 Main St, Wenham 978.468.4488).
  - **Bradford Ski Area does** not rent boots or skis separately **or** adjust or work on any equipment other than their own
  - If a skier or snowboarder needs to rent for one day only, it is at the prevailing rate for skis/snowboards.
  - We strongly suggest that parents check height, weight (fully clothed) for skiers and verify shoe size before completing the rental form. For students renting helmets please measure their head for proper size.
  - Participants are responsible for the helmets, skis, poles, boots and /or snowboards assigned to them. At the end of the day each week the equipment must be returned to the shop. There will be a \$15.00 charge for rental equipment not returned, which must be paid prior to the next week's program.
  - Participants will be given the same size rental equipment each week. If the student feels that any of the equipment is not sized properly, they should notify the rental shop immediately.
  - Participants can rent helmets for the entire 6 week period. They must return on the final day of program
  - **IF EQUIPMENT IS LOST, THE SKIER/SNOWBOARDER IS RESPONSIBLE FOR THE REPLACEMENT AT FULL RETAIL VALUE.**
- **Refunds:** As per the policies of the Bradford Ski Area, once a participant has registered and Bradford has been paid, in most cases it will not be possible to provide a refund.



# Manchester Parks & Recreation

## Bradford Ski & Board Program

**You must print & fill out this form**

Participant Name \_\_\_\_\_ Grade \_\_\_\_\_

Home Address \_\_\_\_\_ Preferred Phone \_\_\_\_\_

E-mail (write legibly) \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Work Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

**Package:** *(circle one)*                      **Lift & Lesson \$370**                      **Lift Only \$295**

**Participants that are signed up for lessons must take them.** Bradford saves lesson spots for our program, so it is imperative that if you sign up for lessons, **you attend EVERY session for the entire 6-week program.** Choosing not to attend lessons after signing up is taking that opportunity away from others.

**Ski or Board** *(circle one)*                      **SKI**                      **BOARD**

**Renting Equipment** *(circle one)*                      **YES \$150**                      **NO**

- PLEASE READ IMPORTANT INFORMATION ON RENTALS
- An additional form is required for all rentals from Bradford
- A \$200 deposit using a credit card is required for snowboard rental you will need to provide your credit card type, number, and expiration date. (we will contact you for this information)

**Ability Level** *(circle ONLY one)*                      **Level 1**                      **Level 2**                      **Level 3**                      **Level 4**

- Level 1 - No experience, unable to turn or control skis or snowboard.
- Level 2 - The student can walk, climb up hill, get up from fall, glide and balance.
- Level 3 - The student can go slow, stop, and turn in both directions.
- Level 4 - The student can link turns, ride lifts independently, and make large and small turns.

**Helmet Rental**                      **YES \$50**                      **NO**

<b>Fees Enclosed</b> <i>(include all that that apply)</i>	<b>Package</b> (ticket only / with lesson)	<b>\$295/\$370</b>
	Ski/Board Rental <i>(optional)</i>	\$150
	Helmet Rental <i>(optional)</i>	\$50

**Total**                      \$ \_\_\_\_\_



# Manchester Parks & Recreation

## Bradford Ski & Board Program

**You must print & fill out this form**

*Fees are due and payable with registration.*

*Checks should be made out and sent to Town of Manchester/Recreation. Pay online [here](#)*

**Registration forms should be turned in to the Recreation Office at**

**Town Hall 10 Central St. by November 13<sup>th</sup> @ 5 PM or turned into Phyllis Musco at the MERHS Library  
by the end of the school day on November 13<sup>th</sup>.**

**Code of Behavior:** It is expected that all students conduct themselves in a safe and reasonable manner and observe the directions of the Chaperones. All district rules and regulations will be enforced at all times (for a copy of the student handbook, please contact the school). Any student who jeopardizes his/her own or another's safety or wellbeing may result in the student being removed from the Program **without a refund**.

I give permission for my child to participate in the Bradford Ski Program, and to travel by chartered bus as necessary, during planned activities. Furthermore, in consideration for my/my child's participation in programs sponsored by the Town of Manchester-by-the-Sea (the "TOWN"), I hereby release and discharge the Town, its employees, volunteers and agents from any and all claims for personal injury or other damage that I/my child might sustain or that might occur in the future as a result of my/my child's participation in Town of Manchester Parks and Recreation Department Programs, Events, Trips, and Tours. Further, I agree to indemnify the Town, its employees, volunteers and agents for any loss, damages or cost, including attorney's fees, which the Town may have to pay if any claims arise from said participation in the program.

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Bradford Ski & Board Program**  
**This form is for the Bradford Ski Area Staff**  
**You must print & fill out this form**

Dear Parent/Guardian: WELCOME TO AFTERSCHOOL SKI & BOARD PROGRAM

It's that time a year to think snow and / or about the upcoming season.  
Please read all the information and fill out enrollment form.

**LESSON:** All those choosing a lesson for ski/snowboard, select ability from the following:

Level 1 - No experience, unable to turn or control skis or snowboard.

Level 2 – The student can walk, climb up hill, get up from fall, glide and balance.

Level 3 – The student can go slow, stop, and turn in both directions.

Level 4 – The student can link turns, ride lifts independently, and make large and small turns.

**ENROLLMENT FORM (fill out all information)**

Student Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Emergency # \_\_\_\_\_ Email \_\_\_\_\_

Grade \_\_\_\_\_ School \_\_\_\_\_

\_\_\_\_\_ Skier          \_\_\_\_\_ Snowboard

Check Ability \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_ Level 4

Lift / Lesson \_\_\_\_\_ Rental \_\_\_\_\_ Helmet \_\_\_\_\_

**WAIVER OF LIABILITY**

The Purchaser and user of tickets (1) assumes all risk of injury, loss of or damage to property. (2) Assumes and understands that skiing is a hazardous sport, that bare spots, variation in snow, ice and terrain along with bumps, forest growth and debris And rocks and many other hazards or obstacles exist within this ski area. In using tickets and skiing at the area, such dangers are recognized and accepted whether they are marked. (3) MASS.G.L. CH. 143 Sec. 71P, provides with limited exceptions That no action shall be maintained against the operator of this ski area for any injury to a skier unless the injured person shall, Within ninety ( 90 ) days of the incident give to the operator notice by registered mail of the name and address of the injured person and the time, place and cause of the injury. Management may revoke tickets at any time without refund.

Signature of Student (Parent or Guardian if under 18 ) \_\_\_\_\_ Date \_\_\_\_\_

## **RENTALS**

1. ALL STUDENTS WHO ARE RENTING EQUIPMENT MUST DO SO FOR THE ENTIRE PROGRAM. We do not rent boots or skis separately. Neither do we adjust or work on any equipment other than our own. If a skier or snowboarder needs to rent for one day only, it is at the prevailing rate for skis/snowboards. A rental form for that day must be completed and payment is due at the time of usage.
2. \*\*\*PARENTAL FORM COVERING THE 6 WEEK PROGRAM MUST BE COMPLETED AND SIGNED BY A PARENT OR GUARDIAN for each Student who is renting equipment.  
We strongly suggest that parents check height, weight (fully clothed) for skiers and verify shoe size before completing the rental form. For students renting helmets please measure their head for proper size.
3. STUDENTS ARE RESPONSIBLE for the helmets, skis, poles, boots and / or snowboards assigned to them. At the end of the day each week the equipment must be returned to the shop. There will be an \$8.00 charge for rental equipment not returned, which must be paid prior to the next week's program.  
IF EQUIPMENT IS LOST, THE SKIER/SNOWBOARDER IS RESPONSIBLE FOR THE REPLACEMENT AT FULL RETAIL VALUE.
4. Students will be given the same size rental equipment each week. If the student feels that any of the equipment is not sized properly, they should notify the rental shop immediately.
5. There are NO REFUNDS FOR HELMETS OR RENTAL EQUIPMENT.  
The reason for this policy is we sometimes refuse ski or snowboard participants because all our rental equipment is reserved. To reserve equipment, and cancel before or during the program is unfair to those that we turn away.
6. Students will be able to rent Helmets for the entire 6 week period. They must return on the final lesson Day of program.
7. SKIS OR BOARDS MUST BE PUT IN RACK WHEN NOT IN USE!!!!!!!!!!

## **REFUNDS**

1. If the area is unable to complete the program, a refund will be sent to the school group for the uncompleted portion of the program.
2. There will be NO REFUNDS FOR HELMETS, OR RENTAL EQUIPMENT.
3. The area will make individual refunds only if the participant is forced to withdrawn from the program due to illness or injury. The group coordinator must complete a refund request form (included with your enrollment forms or available at the information desk) for the individual participant. There will be a SERVICE FEE OF \$10.00 for all refunds.

A Full (6 week) Refund for lift and lesson must be submitted prior to the first Week of the program. The following items, if applicable, must be returned with the refund request form: Lift ticket/label or Lift ticket/pass.

4. There are NO REFUNDS after the third week of the program.
5. Refund checks will be mailed to the school/group after the 6 week program is COMPLETED!
6. If you sign up for lift and lesson package and after taking a lesson you decide not to go to lesson there will be NO REFUND ON THE PACKAGE.

## **HELPFUL HINTS**

1. Please advise your child to LEAVE SCHOOL BAGS ON THE BUS.
2. Always pack extra warm socks, ski gloves, or mittens, and warm hat or helmet and goggles.
3. Advise your child to always lock their equipment up whenever they come inside.
4. Please be sure that your child knows who their monitors are.
5. There are lockers available inside our lodge.