

TO: Planning Board
FROM: Sue Brown
SUBJECT: Planners Report, Project Updates
DATE: June 22, 2015

Master Plan

The third Master Plan Committee was held on June 10th. Committee members were happy to have Robert Mehlman in attendance and look forward to meeting other PB members.

Gary Russell presented framework of planning process, highlighting major activities, products, stakeholders and anticipated schedule.

Members shared results of informal interviews with community residents and other stakeholders. Members will post documentation of results to Drop Box and co-chairs will translate into preliminary key issues.

MPC members were asked to forward ideas for community outreach activities to Town Planner prior to next meeting.

Housing Production Plan

Over 25 participants attended the Community Housing Forum on Wednesday, June 17th at the American Legion Hall. Consultant, Karen Sunnarborg presented the findings of the Housing Needs Assessment and answered questions about challenges and opportunities. Representatives from local real estate agencies, banks and community development corporations along board and committee members and residents discussed housing issues and potential strategies the Town might employ to help address housing needs.

The Housing Needs Assessment is on-line:
<http://www.manchester.ma.us/Pages/housingneedsassessment2015.pdf>

Next steps:

- Watch for follow up articles in Cricket and Gloucester Times
- Consultant will submit next section of Plan identifying housing goals and potential strategies.
- Town will host another forum and ask for PB and BOS Plan approval.
- Submit Plan to State for approval.

Community Preservation Plan

- **Reminder:** The CPC will meet with consultant Jen Goldson to review draft CPP on June 29th at 7 PM. Following the meeting and any needed revisions, I will post revised Plan for general review.

Short Term Home/Room Rentals

Reminder: The Board of Selectmen would like to move forward with finding a solution to the issue of short term home/room rentals potentially with a new/revised zoning bylaw. Would one or two Planning Board members commit to meeting and working with the BOS, TA and Town Planer on this project? We would like to meet within the next few weeks.

Potential Planning Board Tools

Reminder: I am happy to discuss the proposed tools I have created with any members interested.

- Applications Checklist
- Technical Advisory Committee